

City of Chillicothe Comprehensive Plan Q&A

Q: After reviewing the City of Chillicothe Comprehensive Plan RFP, we had a question regarding the submission. We are wondering if an email submittal is preferred or if we should submit hard copies in addition to an email submittal? If hard copies are also preferred, how many copies should we include when mailing?

A: Email submission is preferred. If submitting a hard copy, one copy is sufficient.

Q: The RFP mentions in multiple places the importance of World Heritage. We are familiar with the cultural sites and amenities in the community and have worked on other World Heritage sites throughout the region. As part of this effort to what level of detail are you looking for World Heritage to be addressed. Is it simply identifying these areas in a future land use map, and creating goals and objectives to protect and promote the asset, or a more detailed strategy for how they should be protected, planned and programmed?

A: Identifying these areas in a future land use map and creating goals and objectives to promote the asset. This aspect was mentioned for the awareness of a possible influx in visitors and tourism and to consider how we might leverage the World Heritage designation to attract visitors into the city and support their visit in a way that is advantageous to our local business owners.

Q: The RFP mentions planning for police and fire services as part of the planning effort. The needs and operations of these agencies can be quite detailed. Is the request for general recommendations related to these services, or more detailed recommendations related to staffing, operations and equipment. If the later have the agencies done any strategic or asset management planning to date that can inform this process?

A: This request is for recommendations related to geographic coverage of these services and potential future locations of city buildings/infrastructure.

Q: Related to the special planning areas it is often useful to have a market study done to understand the market opportunity to reposition these areas. Has the City conducted any market studies recently, and is this a desired service the City would like included in this process?

A: The City has not conducted any market studies recently. A market study is not required, however a proposal including one, with appropriate cost calculated in, would be appropriate.

Q: Has a fee range been discussed or established for the project?

A: Budget is dependent upon the level of detail and/or number of special planning areas to be included in the project. Please provide a detailed budget reflective of the scope of work and expertise you are proposing.

Q: Further to section IV. Scope of Work of the RFP, it indicates that “The Consultant may include in their proposal the cost and strategy to develop a special district plans that may include alternative land uses and implementation strategies for any of the following areas...”. Can you identify the size (in acreage) and the total number of neighborhoods in the Eastside Neighborhoods?

A: The Eastside Neighborhood would consist of the neighborhoods east of Bridge Street to the city’s most eastern border.

Q: Regarding the work towards World Heritage designation, can you describe the intent and outcome of that work? Are you looking for land use policy and planning related to leveraging the World Heritage designation? Or a more formal tourism marketing strategy?

A: Identifying these areas in a future land use map and creating goals and objectives to promote the asset. This aspect was mentioned for the awareness of a possible influx in visitors and tourism and to consider how we might leverage the World Heritage designation to attract visitors into the city and support their visit in a way that is advantageous to our local business owners.

While a formal tourism marketing strategy is not a requirement, a proposal including one, with appropriate cost calculated in, would be considered.